

REQUEST FOR APPLICATIONS UK-CARES COMMUNITY ENGAGEMENT PROJECTS

For questions regarding this funding opportunity, contact: Kelly Kennoy, Program Coordinator, UK-CARES Community Engagement Core at (859-323-4587) or Kelly.kennoy@uky.edu.

Introduction

The mission of the University of Kentucky Center for Appalachian Research in Environmental Sciences (UK-CARES) is to enhance research capacity focused on the major environmental health impacts (e.g., air, water, disaster response) that have been implicated in chronic diseases such as heart and lung disease, cancer, diabetes, and child health and early life exposures. UK-CARES supports community residents and organizations in Southeastern Kentucky communities to grow partnerships with UK faculty to engage in citizen science by exploring how nature, particularly air, water and environmental disasters, affect health, and collaborate with UK scientists to take part in projects related to the prevention and treatment of environmentally-induced diseases.

Award Description

UK CARES is requesting applications from community partner organizations for funding of \$10,000 plus indirect (the organization can use their Federal negotiated rate or if they don't have one they can request a maximum of 10% per Uniform Guidance to provide a service to the public by supporting community-engaged environmental health projects. Up to five applications will be funded in 2020. Projects must be conducted in collaboration with at least one UK faculty member and must be implemented and completed no later than March 31, 2021. Applications must address the award priorities described below. The award will be a subcontract from the University of Kentucky Research Foundation.

Award Priorities

Award priorities are consistent with the mission of UK CARES to contribute to the science of the prevention and treatment of environmentally-induced diseases in the Big Sandy, Kentucky River, and Cumberland Valley Area Development Districts. Priority areas considered for funding include community- engagement projects that address:

- Access to safe and quality river ways
 - Air quality (e.g., fine particulates, quarry dust)
 - Arts and environmental health promotion
 - Environmental indicators and impacts on heart and lung disease, cancer, diabetes, child health and early life exposures, and substance abuse
 - Environmental risk communication and health literacy
 - Exposure to metals (soil, water)
 - Hazard and disaster response
 - Healthy homes
 - Radon exposure
 - Water quality (i.e., surface and/or tap testing)
 - Youth engagement in citizen science
-

Key Dates

RFA Release Date: June 30, 2020

Applications due: July 27, 2020

Applicants Notified: August 10, 2020

Project Implementation Period: September 1, 2020 - March 31, 2021

Who Should Apply?

Community organizations, local health departments, healthcare entities, non-profit agencies, and schools (K-12, community and technical colleges, and universities) located within the 21-county area: Big Sandy (Floyd, Johnson, Magoffin, Martin and Pike counties), Kentucky River (Breathitt, Knott, Lee, Leslie, Letcher, Owsley, Perry and Wolfe counties) and Cumberland Valley (Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle and Whitley counties) Area Development Districts. The participant's organization must have 501c3 status or a designated lead fiscal agency (health agency or non-profit) to receive and manage the monetary award. Applicants must have at least one University of Kentucky faculty collaborator on the proposed project.

Funding Details

Successful applicants will receive up to \$10,000 this will include indirect costs (the organization can use their Federal negotiated rate or if they don't have one they can request a maximum of 10% per Uniform Guidance to cover a portion of personnel's salaries to complete the proposed project. Awardees will be required to complete the following paperwork with UK-CARES:

- Subrecipient Commitment Form (will be provided if awarded or see below)
- Entity must be registered in SAM
- F&A Rate Agreement
- Financial Conflict of Interest (FCOI) policy
- A-133/Uniform Guidance Audit or audited financial statement— need two most recent
- PaymentWorks completed if not in the UK Vendor database
- Detailed Budget
- Detailed Justification
- Scope of Work
- Human Subjects approval (if applicable)
- Invoice on fiscal agent's letterhead for payment
 - Unless detailed otherwise in the subaward agreement, invoices should include the following:
 - Purchase Order Number
 - UKRF Technical Representative
 - Invoice Number
 - Invoice Period
 - Invoice Date
 - Project Budget Period
 - Categorical Breakdown of Current and Cumulative Expenses
 - Cost Share Expenditures (if applicable)
 - Certification Statement - Specific statement is required for awards under federal Uniform Guidance. Per UG section 200.415 , "To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or voucher requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for

the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

- F&A Federal Negotiated Agreement

Proposed costs should be commensurate with the work. Sufficient justification and detail should be provided to validate the costs.

Allowable Costs

- Funds are to be used for the conduct of the project
- Successful applicants can receive up to \$10,000 to cover a portion of personnel salaries, supplies, in-region travel, and other costs to complete the proposed project. Other Costs may be deemed unallowable per the Parent FOA and federal guidelines
- Cost share (this is not a requirement)

Project Requirements

Successful applicants agree to complete the project requirements as a condition of funding:

- 1) Develop and implement a project that contributes to environmental health science
- 2) Coordinate with at least one faculty investigator at the University of Kentucky (Will need written approval from the Chair and possible Associated Dean for Research of the College/Department to cost share their effort please have UK Faculty check with their college for required approvals)
- 3) Provide a written status summary update at 25%, 50%, and 75% project completion
- 4) Provide a brief end-of-project progress report
- 5) Share the outcomes of the project at a statewide or national meeting (e.g., UK-CARES annual meeting; Center for Clinical and Translational Science poster session, Appalachian Research Day, Partnerships in Environmental Public Health annual meeting)

Name of Project Application and Checklist

Applicant Checklist:

- Y Completed Application
- Y Completed Budget Form
- Y Professional Resume or Biosketch
- Y Two Letters of Support
- Y Documentation of Proof of 501c3 Status

Application Instructions:

1. Please limit the application form to two pages. This does not include the attachments of a resume/Biosketch, support letters, or budget.
2. Use the checklist above to confirm that all materials have been completed.
3. **All applications must be received by July 27, 2020**
4. Please submit all materials electronically at the following link:
<https://redcap.uky.edu/redcap/surveys/?s=TAW3NL9DEL>

Name: _____

Title: _____

Organization: _____

Address: _____

Email: _____

Phone
(primary): _____

Phone
(secondary): _____

For questions regarding this funding opportunity, contact: Kelly Kennoy, Program Coordinator, UK-CARES Community Engagement Core at (859-323-4587) or Kelly.kennoy@uky.edu.

Application instructions/link <https://redcap.uky.edu/redcap/surveys/?s=TAW3NL9DEL>

Using the guide below, please provide a detailed description of a community engagement project to promote environmental health that you could develop and implement with the UK- CARES funding allotment. Specifically include the following:

Title of Project:	
Target Population:	
Project Goals:	

Approach & Need for
the Project:

<p>Evaluation Plan:</p>	
<p>Budget :</p>	<p><i>Please describe how you would spend your grant award (up to \$10,000) and complete the attached budget form provided as part of this application.</i></p>

Specify amount of funds requested for personnel salaries (and percent effort). Include total amount of in-kind contributions, if any.

Budget Categories	Justification	Requested Funds	In-Kind Contributions (include UK faculty time)	Total Funds for this category
Personnel Name and job title (percent effort on the project)				
Supplies and Other costs				
TOTALS				