**Reporting a Modification Request to the CCTS DSMB**

A Modification Request must be submitted to the CCTS DSMB if a modification has been submitted to the IRB since the last CCTS DSMB review. Modifications to change study personnel, modify the research description/protocol, change the inclusion/exclusion criteria, modify the informed consent form or any modification that may change the risk level or the patient’s willingness to participate should be submitted.

All CCTS DSMB modification requests should be reported using the **CCTS DSMB Modification Form**. If more than one modification has been submitted to the IRB since the last CCTS DSMB meeting please be sure to include them all on the modification form. Include the date, PI, study title, IRB number, check the box for type of modification and provide a reason for the modification.